
Budget update

1. SUMMARY

- 1.1 The Community Planning Partnership (CPP) full partnership meeting of 7 November 2007 agreed a budget for the core costs of running the CPP – specifically costs for the Community Planning Manager, citizen’s panel and admin costs associated with running the main CPP meetings and conference.
- 1.2 In recent years, the CPP budget has been managed on the basis of reducing a surplus built up in previous years – i.e. running on the basis of costs slightly exceeding income. This, combined with some partners not contributing, leaves the CPP facing a budget deficit in 2009/10 of approx £15,000 (assuming contributing partners continue the same level of support).
- 1.3 This paper asks partners to identify how they will collectively fill the gap in the CPP’s core running costs.

2. RECOMMENDATION

- 2.1 Partners consider the CPP budget and agree future contributions to ensure that core costs are met.

3. BACKGROUND

- 3.1 The Argyll and Bute CPP is funded through contributions made by partners to cover the core costs of running the partnership and the Citizens Panel. Other costs are covered directly by individual partners or through separate arrangements focused on a particular topic or area.
- 3.2 Changes that have affected different partners have reduced CPP income – for example:
 - the absorption of Careers Scotland by HIE and the dissolution of Communities Scotland reduced the number of partners contributing
 - some partners, e.g. Scottish Enterprise, stopped contributing when facing difficulties and contributions have

not resumed

- others have agreed to contribute, but the funds have not been forthcoming – e.g. Forestry Commission, VisitScotland

- 3.3 Some partners, whether longstanding or recent members, have participated in the process but not made a cash contribution to core costs.
- 3.4 SNH has been an active partner and contributor, but changes to grant making rules mean that they are no longer allowed to contribute (from 1 April 2009).
- 3.5 In previous years this has not been a major issue because the budget had a surplus that has gradually been reduced each year. However, 2009/10 will see the CPP facing a deficit on its core costs.
- 3.6 Details of the 2008/9 budget and projected spend for 2009/10 are detailed at the appendix. The expenditure for each year has been reviewed and reduced from the figures originally agreed for 2008/9 to take account of reduced income and actual spending patterns.

4. OPTIONS

- 4.1 There are three main options to fill the funding gap:
- for existing contributors to increase their annual contribution
 - to invite other active partners who do not contribute to join those that do
 - to use other funding allocated to the CPP, e.g. the Fairer Scotland Fund, to pick up some of the core costs
- 4.2 Partners are invited to decide on how the CPP core costs will be funded in future.

For further information contact:	Brian Barker
E-mail	Brian.barker@argyll-bute.gov.uk
Telephone	01546 604436
Date	12 January 2009

Community Planning Budget - Draft

	2008/9	2009/10
INCOME		
CPP budget surplus/deficit from previous year	20,724	
Core Funding Contributions From Partners¹		
HIE	14,132	<i>14,132</i>
NHS Highland	12,560	<i>12,560</i>
SNH ²		
Strathclyde Police	3,278	<i>3,278</i>
Strathclyde Fire and Rescue	3,371	<i>3,371</i>
Argyll and Bute Council	23,000	<i>28,000³</i>
Total Income	77,065	61,341
EXPENDITURE		
Direct/Indirect Employment Costs		
Staff Costs (Includes Admin, NI/Pension, Car allowance/Travel & Subsistence)	47,888	51,107
Conference Fees	1,300	1,300
General Costs		
Furniture	500	500
Photo-copying, Printing and Stationery	480	500
Postage	250	250
Telephone	1,000	1,030
Computer Software	250	260
Computer Hardware	1,000	1,030
IT Consumables	300	310
Publicity and Design Work	500	500
Meeting Expenses	3,000	3,100
Hire of Facilities	500	500
Third Party Travel and Subsistence	500	500
Consultants		
Hexagon (for Citizens Panel)	13,565	11,500
Total Expenditure	75,107	76,587
Projected surplus/deficit	1,958	-15,246

¹ Partner contributions shown in italics are not firm commitments. They are included at the same level as previous years to indicate the impact on the projected budget deficit for 2009/10 should funding remain at the same level as 2008/9.

² SNH are no longer allowed to make grants as they have done in the past.

³ Includes the equivalent of the previous SNH grant as local grants previously made by SNH are now part of the local authority settlement